

CURRICULUM VITAE

PERSONAL INFORMATION

Name	Ivan Milovanović
Address	street 7/25, Atenica, 32000 Čačak
Phone	+381.67.7241602
E-mail	sd.emili@gmail.com
Nationality	Serbian
Date and place of birth	24.07.1982., Čačak
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>

WORK EXPERIENCE

• Date (from – to)	OCTOBER 2016. -
• Company	Personal business and mission
• Type of business or sector	Coaching in the field of personal growth
• Occupation or position held	Clearing Life Coach
• Main activities and responsibilities	Giving 1 on 1 sessions and follow up activities

• Date (from – to)	APRIL 2019. - JUNE 2019.
• Company	Field Education, Beijing, China
• Type of business or sector	Education
• Occupation or position held	English teacher
• Main activities and responsibilities	Preparation, organization and performance of English classes for children 2-8 years.

• Date (from – to)	OCTOBER 2009. –
• Company	Association "Suadeo" + Association "Carpe Diem", Čačak
• Type of business or sector	Activities in the field of education, economy, sustainable development, and in general, improvement of the quality of life of the wider community
• Occupation or position held	Initiator and manager of all activities within the work of the association
• Main activities and responsibilities	Planning, implementation and managing of the project activities of association

• Date (from – to)	APRIL 2015. - JULY 2016.
• Company	Axis Translation & Graphic Services doo Čačak
• Type of business or sector	Graphic sector
• Occupation or position held	Graphic editor
• Main activities and responsibilities	Graphic processing of documents, preparation for translation and after translation preparation of document for printing

• Date (from – to)	2008. –
• Company	Freelance jobs
• Type of business or sector	IT and graphic sector
• Occupation or position held	Web developer – Web Designer – Graphic editor
• Main activities and responsibilities	Web site developing and maintaining, processing of graphic documents, processing of video records

EDUCATION AND TRAINING

• Date (from – to)	2013-2017
• Name and type of organization	Faculty of technical sciences, Čačak, University Kragujevac, Serbia
• Principal subjects/occupational skills covered	Management of engineering sciences
• Title of qualification awarded	Bachelor manager of engineering sciences

• Date (from – to)	1997-2001.
• Name and type of organization	Electro-technical school, Čačak
• Principal subjects/occupational skills covered	Electro-technician of automatic
• Title of qualification awarded	Electro-technician of automatic

• Date (from – to)	August 2016 – March 2017
• Name and type of organization	“DIJADA”, agency for personal development, communication and counseling - Belgrade
• Principal subjects/occupational skills covered	Clearing Life coaching
• Title of qualification awarded	Certified Clearing Life Coach

• Date (from – to)	September - December 2013.
• Name and type of organization	Hypnosis center, Belgrade
• Principal subjects/occupational skills covered	Skill of hypnotizing
• Title of qualification awarded	Certified hypnotist

Beside formal forms of education, numerous nonformal educations has been attended also, certified and uncertified – Academy for young leaders, business plan development, project development and management, skills of communication, public performance, public advocacy, facilitation, entrepreneurship skills...

PERSONAL SKILLS AND COMPETENCES

Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.

NATIVE LANGUAGE	Serbian
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OTHER LANGUAGES	ENGLISH AND MACEDONIAN – EXCELLENT LEVEL OF READING, WRITING AND VERY GOOD LEVEL OF COMMUNICATION RUSSIAN - INTERMEDIATE LEVEL OF READING, WRITING AND COMMUNICATION CHINESE - INITIAL LEVEL OF READING, WRITING AND COMMUNICATION
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SOCIAL SKILLS AND COMPETENCES	Adapted to the requirements of the job, whether it is team or individual work, having in mind that this was required by the activities realized so far. Open to work with people from different cultural backgrounds - the experience so far includes realized activities within the framework of multi-cultural teams. In addition, I worked as a trainer / facilitator of a multicultural group, at various educational workshops.
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ORGANIZATIONAL SKILLS AND COMPETENCES <i>Coordination, administration of projects and budget; at work, in voluntary work etc.</i>	These were acquired through formal and non-formal education, but mostly in practice, in accordance with previous work experience - by initiating and realizing project activities of the association and as an external consultant for other legal entities, which were directed to businessmen and individuals. Some of the projects are: Carpe Diem; Let's return to Cacak his youth; Youth of Cacak, Kraljevo and G. Milanovac on the move; Future leaders of Europe; Youth entrepreneurship without borders; Business club of Cacak; Improvement of the management of businessmen of Cacak; Competition of secondary schools in the preparation of business plans; Manifestation "Run Your Vision - the Eve of Our Talents"; Youth Fair; ...
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TECHNICAL SKILLS AND COMPETENCES	Excellent acknowledgement of following programs: MS Word, Excel, Adobe InDesign Medium level of acknowledgment of following programs: Adobe Flash, Adobe Photoshop, Auto Cad Programming skills with HTML, CSS, WordPress
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SOMETHING MORE ABOUT ME	I play salsa. Occasionally I write poetry and prose – one book is already finished. Dependent on nature and hiking. I'm not particularly talented for individual sports, but I give it the maximum and enjoy tennis, football, basketball. I like to explore and shift the boundaries of my possibilities, striving to acknowledgement of the higher sense of existence, and I like to learn about the cultures and areas that radiate with primal values of existence... The question for you - what did you do last time for the first time?
DRIVE LICENSE	B category
ADDITIONAL INFORMATION	Military obligation regulated – in year 2003/04.